

NCSRC Board of Directors Meeting

Broyhill Wellness Center
February 20, 2013
9:00am-11:25am

Present: Robin Ross, Wendy Ayscue, Kim Clark, Travis Houston, Joe Hylton, Trisha Miller, Garry Dukes, Christy Stewart, Matthew Bolinsky, Lanny Inabnit, Wayne Trainor, Terry Smith, Karl Kaminski, Cathy Bitsche, Don Fletcher, Jill Saye, Lawson Millner, Paula Mendenhall, Sarah Hoffman Shelton, John Flynt, Jody Miller

Absent: Myra Stearns, Shelbourn Stevens, Dan Grady

Guests: Brittney Williams (RCC), Candido Vega (PCC Mentee), Jill Hoerr (CVCC Mentee), Jeff Schleuning (FCC), Stacey Manley (CPCC)

Officer's Reports

Presenter

1. Meeting called to order at 9:00 AM
○ Roll Call of Conference Line
Robin Ross
2. President's Report
○ Swearing in of new BOD member John Flynt
○ Robin Ross presented a letter intended for Rep. Joe Tolson. The letter was in regard to the current Respiratory Care Practice Act and proposed changes. Discussion included concerns about language not being clear enough and may be viewed negatively by state RT's. One BOD member did not think the changes in general are a good idea. A second member felt the changes are in the best interest of the RT's for the future. Someone else reiterated the importance of the changes because they will help with reimbursement. Others wanted more or better clarification regarding the practice act changes. One other member commented about decision-making with regard to protocols and how the changes will positively impact this ability for RT's. Ultimately, a motion was made by Lanny Inabnit to approve the letter, second by Garry Dukes. Vote by hand, one opposed, all others for, motion approved. The letter will be sent as currently written.
Robin Ross
3. Secretary's Report
○ Nov. 29, 2012 Minutes
● Garry Dukes' motioned to approve the minutes. Kim Clark seconded the motion. No discussion, vote by hand, and all in favor. Minutes approved.
Wendy Ayscue
4. Treasurer's Report
○ Updated financial reports (see report)
● The Balance Sheet dated 2/12/13 has total liabilities and equity balance of \$47,010.70.
● The Profit & Loss Budget vs. Actual dated 2/12/13.
○ Under Expenses: Audit & Tax Prep, Bank Credit Card Charges, Bonding/Insurance, Central Office Phone, Travel, Conference Call Line, Constant Contact, Delegate Reimbursement, Donations, Leadership Conference, Misc., PayPal, Postage, PACT, and Web Page.
Travis Houston

- Over budget: Bank Svcs Charges, BOD Mtgs & Reimbursements, Discount Vouchers, Merchandise Expenses (additional purchased for Mountain Air Conference), NC Historical Display, Office Supplies, Scholarships.
- Overall, loss of \$8,716.27 secondary to decreased Administrative Income, significant lower registrations for Symposium and fewer vendors, higher speaker's expenses (more speakers than previous years).
- The Profit & Loss Budget Overview dated Jan. through Dec. 2013.
 - Discussion held about decreasing the number of speakers. Lanny Inabnit stated that had already been handled.

5. Delegate's Report

Garry Dukes

- HOD report from New Orleans (see report)
- Gary Dukes provided a summary from the House of Delegates meeting held Nov.8-9, 2012. The following were highlighted:
 - HOD Report provided. Connie Paladenech and Garry Dukes attended the HOD meeting.
 - Membership Campaign: AARC looking for new ways to continue an increase in membership. Current membership is steady at 62,800.
 - Student and Patient Chapters are being formed for Membership.
 - Best Practices-recommended looking at Tennessee model for regional meetings to decrease annual costs to state society.
 - See full report for more details.

Standing Committee Reports

Presenter

6. Elections- No report.

Christy Stewart

7. Budget and Audit

Travis Houston

- Travis reported that the committee is looking at new ways to perform the duties of the Treasurer. Looking into new ways to facilitate electronic signatures for first and second signatures on the account.

8. ByLaws and Standing Rules- no report.

Garry Dukes

9. Public Relations

Paula Mendenhall

- Announced that NCSRC will have a booth to sell outerwear and other items at the High Country Conference (HCC) in Blowing Rock.
 - Approximately \$900 worth of fleece is in stock to be sold at HCC.

10. Education/Program

Lanny Inabnit

- Lanny Inabnit reported that the committee met by conference call in December and will meet again in March.
- Lanny asked for approval have the Annual Business Meeting on one day instead of two for the 2013 Symposium. Robin Ross was in agreement. This change is being made because of the pre-existing contract for room space at the Hilton.
- Asked about sending a "Save the Date" announcement to the vendors, as well as having a post-card style announcement for managers to pass out in their facility when vendors are at their location. This is an effort to increase vendor participation at the meeting.

- Registration for vendors is on the website now. Lucille will be sending updated list of vendors to the education/program committee. This list was circulated by Myra Stearns and updated by the managers group.
- Have confirmed two out-of-state speakers. Reported that many of the speakers have already confirmed and submitted proper information needed to submit to the AARC for CE approval. Hoping to send agenda out to the website by the end of May or early June.
- Would like to recognize Bill Kiger for his 30+ years of service to the NCSRC. Will do this in Sept. He has had to step down from the education committee due to personal reasons.

11. Judicial- No report.

Kim Clark

12. Political Advocacy (Professional Standards)

Lawson Millner

- Lawson reported there will be a visit to Washington, D.C. on March 12 to push the new Bill. Please see email from Lawson with further details. Encourage everyone to write letters of support at the state level, including practitioners, students, and family members.

13. Publications/Communications

Lawson Millner

- Lawson brought a motion from the committee to accept proposed Social Media policy, second by Trisha Miller. Motion made by Garry Dukes to add Media Policy and appropriate language to the Standing Rules, second by Kim Clark. Vote by hand, motion approved. Discussion regarding Policy Title needed and other wording changes. The following changes were made: Title: Social Media Policy; "...to provide a forum for sharing *health-related topics* and interacting with others about respiratory *professionals*." (paragraph 1); "...such as photos and stories. ~~We assume that~~ *Anyone* sharing this user generated content has the right to do so ~~and that~~ *has* ..." (paragraph 3); "...disagree with others but ~~cutting down~~ *belittling* or insulting..." (paragraph 4). Vote by hand, motion approved.

Break 10:45-10:55

14. Membership-Report current as of February 17, 2013.

Joe Hylton

- 1812 members
 - 1479 Active
 - 2 Honorary
 - 25 Associate/Industrial
 - 1 Associate/Physician
 - 4 Life
 - 292 Students
 - 9 Special
- Lapsed members
 - 122
- Active members by state
 - NC is 9th out of 50 states.
- AARC Membership Drive
 - Nov., 2012-Oct., 2013 will be a membership drive with 2-Grand Prize levels, as well as 3-state level prizes, and quarterly member level prizes.
 - Possible recommendation at May meeting regarding vouchers at NC level; discussion with Amy Burris planned.

15. Long Range Planning- No report.

Myra Stearns

16. Nominations- No report. Trisha Miller

Special Committee Reports

Presenter

17. Awards and Scholarships- No report.

Wayne Trainor

- Robin reported receiving request to honor retirees of the profession in the state; possibly add a section to the current website for this list of individuals.

18. Home Care/Alternate Site Care- No report.

John Flynt

- Competitive bidding has completed round 2, does not apply to Medicaid. Significant decreases in oxygen reimbursements. The bidding process will likely result in decrease in the number of Home Care companies. Please support Home Care industry by writing letters to Congress members; see document from John Flynt.

19. Sputum Bowl- No report.

Malissa Dunn

20. Chartered Affiliate-No report.

Terry Smith

- Please be sure to submit anything done to promote the profession through the link on the NCSRC website by March 30 for Summit Award submission.
- Please email submissions via the NCSRC website or directly to Terry at jrcfsl@yahoo.com

21. Vendor Representative-No report.

Tony Long/Les Foss

22. Research Committee

Dan Grady

- Committee Goals
 - See document submitted by Dan regarding requirements for research submissions. Deadline to submit abstract is Sept. 6, 2013.
 - Committee Goals were updated on Feb. 12, 2013. To date, Tri-Anim has donated prize for 1st place. Still waiting for corporate sponsor for Open Forum. Prizes to be awarded for 3 best presentations. Photos will be taken of award recipients for publication in the Newsletter and on the NCSRC website. Guidelines for poster/abstract presentation have been revised. Will speak to the NCARE group at the Lake Lure Rocking Chair Meeting regarding student participation in research.

Related Professional Organizations

Presenter

23. NC Association of Respiratory Educators (NCARE)

David Roach

- NCARE meeting scheduled for March at Lake Lure.

24. NC Respiratory Care Board (NCRCB)

Terry Smith

- See the recently updated website for information and changes.

25. Polysomnography

Sarah Hoffman

- Changes have been made to the new "AASM Scoring Manual". A new exam will be in effect for Oct. 2013, electronic version including parameters reported. There is a Board Exam review scheduled Apr. 12 & 13 by K&M Medical at Catawba Valley CC in Hickory. The 2nd Annual Pajama Bowl will be held Apr. 12 at 7pm. A Clinical Sleep Educator certificate course will be offered at the FOCUS and BRPT Symposium

26. NC Respiratory Manager's Group- No report.

Myra Stearns
Amy Burris

Old Business

Presenter

- No old business

New Business

Presenter

- Symposium Update.

Lanny Inabnit

 - Stated that new folks are needed and if someone wants to be involved to please contact him.
 - May have a link posted on the Society website and Social Media outlet titled "Want to be Involved?" and have link go to the Committee Chair.
 - Suggested having Committee Chairs at the sign-in desk for questions during Symposium.

Robin Ross motioned to adjourn; seconded, all in favor and the meeting was adjourned 11:25am.

May 17, 2013 BOD meeting will take place at Brunswick Novant Medical Center, Wilmington, NC. Begins at 1:00pm, scheduled to end at 4:00pm.